## THE GEORGE WASHINGTON UNIVERSITY Washington, D. C.

MINUTES OF A REGULAR MEETING OF THE FACULTY SENATE HELD ON MAY 3, 1974, IN CONFERENCE ROOM #729, SEVENTH FLOOR, UNIVERSITY LIBRARY

1 The meeting was called to order at 2:10 p.m. by President Elliott, who presided.

Present: President Elliott, Provost Bright, Registrar Houser, Birnbaum for Feffer, Boswell, Cassidy, Cottrell, Eisenberg, Fox, Harris, Hill, Hobbs, Holland for Vaill, Linden, Metivier for Linton, Morgan, Naeser, Schiff, Schmidt, Schwoerer, Solomon, Stevens, Tillman, Tsangaris, and Wood.

Absent: Albert, Black, Brenner, Brown, Burns, Grub, Kramer, Liebowitz, Meltzer, Nash, Sapin, Schwartz, and Smith.

- 2 The minutes of the regular meeting of April 12, 1974, were approved as distributed.
- Under Old Business, Professor Naeser reported that the Professional Ethics and Academic Freedom Committee had no recommendations to submit at this meeting on Resolution 73/7, "A Resolution Approving Revisions to the Faculty Code and Ordinances," but would resume consideration of this matter at the next regularly-scheduled meeting of the Senate on September 13, 1974. Professor Stevens inquired about the possibility of having a "style committee" appointed during the summer for the purpose of preparing a copy of the proposed Code revision incorporating all modifications approved thus far by the Senate. Professor Naeser responded that a subcommittee could be appointed for that purpose.
- Professor Hobbs, on behalf of the Physical Facilities Committee, moved adoption of Resolution 74/4, "A Resolution Suggesting Coordinated Planning for the Bicentennial Celebration in 1976," and Professor Stevens seconded. Professor Hobbs stated that the committee did not want in any way to put itself in the role of directing the bicentennial activity nor did the committee wish to imply that this activity be construed as a purely "physical" effort as there were many aspects to it. He said it was the committee's hope that an appropriate body would be appointed to develop a plan for the Bicentennial Celebration, whereupon the Physical Facilities Committee would stand ready to assist. A discussion followed by Professors Harris, Hill, Schwoerer, Hobbs, Solomon, Fox, and Stevens. President Elliott called attention to the fact that some months ago he had designated the Senate Committee on Public Ceremonies as the coordinating body for bicentennial activities although, thus far, the University had been unsuccessful in its overtures to the D. C. Bicentennial Commission and the National Bicentennial Commission for definitive responses as to what their plans might be and how GWU might fit in with those plans. Without benefit of more information, the President said he was reluctant to commit personnel, time, and funds to bicentennial activities but thought the resolution was in order and that it would be appropriate to appoint a group of interested members of the University community to develop plans. The question was called, the motion put and carried unanimously.
- President Elliott reported on the status of Resolution 73/8, "A Resolution Concerning Periodic Review of Administrative Officials Having Direct Authority Over Academic Programs," by reading the following letter:

April 24, 1974

Professor Edwin L. Stevens Chairman Executive Committee, Faculty Senate The George Washington University Auditorium 1 Washington, D. C. 20006

Dear Professor Stevens:

The Executive Committee of the Board of Trustees, meeting in session on Thursday, April 18, considered Resolution 73/8 from the Faculty Senate, "A Resolution Concerning Periodic Review of Administrative Officials Having Direct Authority Over Academic Programs." After discussion and upon recommendation of the President, the Executive Committee voted not to approve the request.

Sincerely,

/s/ Lloyd H. Elliott Lloyd H. Elliott

The President said the resolution did not seem to him to be in the best interest of the University as he had previously indicated in the discussion of it during the past year. Professor Stevens asked the floor for Professor Kirsch who stated that the basic idea of the resolution was very important and urged the Senate to direct the appropriate committee to reintroduce it. Further discussion followed by Professors Harris, Kirsch, Provost Bright, and President Elliott.

- On behalf of the Executive Committee, Professor Stevens moved the nomination for membership on the various committees as presented in the agenda:
  - (a) Nomination for appointment by the President to the following committees: Committee on University Bookstore: Edwin Timbers, Chairman, Chei-Min Paik, and Salvatore R. Paratore: Committee on University Parking: Carol R. St. Cyr; Academic Forum: A. E. Claeyssens, Editor-in-Chief, Roderick S. French, and Ellwood A. Smith
  - (b) Nomination for appointment by the Board of Trustees to the following committees:

    Trustees' Committee on Academic Affairs: Reuben E. Wood; Trustees' Committee on
    Student Affairs: Peter P. Hill
  - (c) Nomination for election of Miss Lynn Distelhorst, student, to the <u>Public Ceremonies</u>
    <u>Committee</u>, and nomination for election of Mr. Glenn Smith, student, to the <u>Physical</u>
    <u>Facilities Committee</u>

Professor Schiff asked permission to make an additional nomination from the floor. The Chair granted such permission and Professor Schiff, who will be on sabbatical leave during the fall semester, nominated David L. Atkins, Assistant Professor of Biology, to the Joint Committee of Faculty and Students to serve as his replacement on that committee. There were no other nominations and the entire slate, together with the nomination from the floor, was elected unanimously.

Minutes - Faculty Senate, May 3, 1974, p. 3

Under Brief Statements, Professor Stevens announced that the Review Committee's report on amendments to the Faculty Organization Plan would be distributed to the faculty on or about August 15th and would appear as an item of business on the agenda for the Faculty Assembly meeting on Wednesday, September 4, 1974.

Professor Solomon, on behalf of the Fiscal Planning and Budgeting Committee, submitted its interim report for distribution to the faculty. He stated that the report concerned budget and expenditure data covering a four-year period from 1971-72 through 1974-75, and he further stated that the budget summaries had been prepared with the outstanding cooperation and assistance from President Elliott and Mr. Johnson. (The Operating Budget Summaries, Exhibits A & B, and accompanying memorandum, are attached hereto and made a part of these minutes by reference herein.)

Professor Cassidy informed the Senate that one of its new members, Dr. Halla Brown, recently sustained serious injuries in an automobile accident and was hospitalized in The George Washington University Hospital. Professor Cassidy expressed the sentiment of the Senate in extending to Dr. Brown and her family its concern and wishes for her wellbeing.

President Elliott adjourned the meeting at 2:33 p.m. upon motion duly made, seconded, and passed.

Frederick R. Houser

Secretary

# THE GEORGE WASHINGTON UNIVERSITY

April 30, 1974

Memorandum to Members of the Full-time Faculty (Excluding the Medical Center)

Recently the Faculty Senate established a permanent Committee on Planning and Budgeting. The role of this committee is to provide a channel of communication between the faculty and the Office of Planning and Budgeting, so that there will be a formal mechanism for faculty input into the budget process.

As a first step it seemed appropriate to have a report prepared for distribution to the faculty which would delineate budget and expense data over a four year time frame — the previous two years, the current year and the next year. The attached Exhibit A is the first effort at such a report and covers the years 1971—72 through 1974—75. You will note that it is broken down by the various broad categories of activities represented in the University budget. Exhibit B is a further breakdown of the 1974—75 budget by categories of expense.

The Committee would like to emphasize that this report should be viewed as a first iteration and care should be given to interpretation of the data. Please note that this first report does not include program information. Data such as that provided may not be responsive to each individual's particular area of interest. After you have had an opportunity to study this material, if you have any questions or desire further explanation of it, please submit your request in writing to me. This will avoid the duplication of answers to the same or similar questions. In addition, if there are other data which you would like to have included in future reports, please specify that as well.

Attachment-Senate Minutes-5/3/74

Henry Solomon, Chairman Committee on Planning and Budgeting The George Washington University
Operating Budget Summaries (Excluding Sponsored Research and the Medical Center)
1971-72, 1972-73 & 1973-74, Comparative - 1974-75 Original Budget

Exhibit A

	100	1971-72			1972-73		1973-	.74	1974-75	% increase
	Original	Budget @	Actual	Original	Budget @	Actual	Original	Bucget @	Original	1974-75 - 1971-72
EDVICE ET ONLY AND CONTRACT	Budget	6-30-72	Expenditures	Budget	6-30-73	Expenditures	Budget	3 - 31 - 74	Budget	Original Budget
EDUCATIONAL AND GENERAL										
Administration and General General Administration										
Vice Pres. & Treasurer	385,481	359,170	323,454	267 000	200 020	212 017	205 (75	/ 21 252	/ 20 702	
Comptroller	419,578	441,349	436,502	367,000 464,000	390,828 581,210	313,817 529,768	395,675	421,353 540,897	430,793	
Business Manager	766,397	763,556	708,908	777,985	787,739	749,650	577,300 823,124	927,237	612,515 967,368	
Data Processing	675,000	695,805	741,280	719,000	635,551	729,000	300,000	722,920	465,000	
Research Administration	103,703	110,387	99,407	116,000	112,562	102,038	117,300	23,069	124,032	
Other	806,343	680,170	632,272	747,408	869,719	757,770	958,241	89,703	900,823	
	3,156,502	3,050,437	2,941,823	3,191,393	3,377,609	3,182,043	3,171,640	$\frac{3,705}{3,25,179}$	3,500,531	10.90
	-									
Student Services										
Admissions Office	251,718	267,818	264,515	306,587	328,944	326,880	333,000	77,230	399,401	
Registrar	296,498	357,403	345,893	334,979	350,301	329,125	353,484	18,635	402,509	
Vice Pres. for Stud. Affairs	347,677	380,585	368,209	387,500	373,101	348,486	376,700	19,749	418,813	
Other	73,500	10,460	7,345	11,500	11,500	9,009	96,600	,406	10,677	
	969,393	1,016,266	985,962	1,040,566	1,063,846	1,013,500	1,159,784	1 . 16,020	1,231,400	27.03
General Expense										
Vice Pres. for Development	576,374	620,048	540,199	610,700	674,343	636,245	644,714	86,462	687,407	
Financial Expense	425,000	418,000	120,089	424,000	392,200	183,575	424,000	35,030	401,613	
Health Administration	112,846	117,678	111,302	122,999	125,318	123,024	126,008	+1,409	147,164	
Other	426,241	375,160	692,269	377,124	390,221	936,149	474,034	44,658	513,883	
	1,540,461	1,530,886	1,463,859	1,534,823	1,582,082	1,878,993	1,668,756	1, 57,559	1,750,067	13.61
Total General Administration and										
General Expense	E 666 256	E E07 E00	5 201 (//	5 766 700	( 000 507	( 07/ 50/	( 000 100			
General Expense	5,666,356	5,597,589	5,391,644	5,766,782	6,023,537	6,074,536	6,000,180	6,588,758	6,481,998	14.39

Operating Budget Summaries (Excluding Sponsored Research and the Medical Center) 1971-72, 1972-73 & 1973-74, Comparative - 1974-75 Original Budget

Exhibit A page 2

1971-72			1972-73		1973-	74	1974-75	% Increase		
	Original Budget	Budget @	Actual Expenditures	Original Budget	Budget @ 6-30-73	Actual Expenditures	Original Budget	Budget @ 3-31-74	Original Budget	74-75 over 7 <b>1-72</b> Original Budget
INSTRUCTION										
Columbian College							000 077	201 207	270 760	
Administration	320,030	236,854	142,404	304,340	266,814	129,346	383,077	291,397	270,768	
Humanities	1,932,151	2,006,981	1,954,975	1,924,143	2,045,078	1,935,817	2,040,681	2,195,958	2,151,738	
Math. & Physical Sci.	1,762,379	1,708,292	1,629,169	1,729,385	1,768,258	1,705,265	1,810,881	1,910,374	1,900,889	
Social Sciences	1,916,038	1,863,835	1,792,252	1,950,132	1,995,986	1,857,338	2,085,931	2,180,836	2,343,607	12 /2
	5,930,598	5,815,962	5,518,800	5,908,000	6,076,136	5,627,766	6,320,570	6,578,565	6,667,002	12.42
		1 0/0 077	1 170 (00	1 100 011	1 106 056	1 169 109	1 240 240	1,275,815	1,396,135	13.16
Education	1,233,800	1,248,077	1,170,622	1,182,211	1,196,256	1,168,108	1,240,249	1,2/3,813	1,390,133	13.10
Engineering & Applied Sci.	1,189,017	1,149,687	1,046,858	1,194,000	1,204,308	1,110,281	1,285,000	1,340,155	1,414,860	18.99
Gov't. & Business Admin.	1,394,208	1,583,238	1,565,512	1,660,082	1,670,165	1,508,144	1,847,381	1,923,618	1,902,580	36.46
Graduate Arts & Sciences	390,036	416,819	398,386	446,652	475,829	456,189	500,000	642,802	664,044	70.25
Law Center	1,697,943	1,658,936	1,672,800	1,775,000	1,784,759	1,738,094	1,882,000	1,947,630	2,034,510	19.82
Public & International Affairs	558,232	572,428	559,539	576,000	586,675	515,173	612,000	616,876	427,402	(23.44)
University Students	54,000	153,466	79,879	139,408	144,873	91,548	159,962	161,852	160,522	197.26
	12,447,834	12,598,613		12,881,353	13,139,001	12,215,303	13,847,162	14,487,313	14,667,055	
Summer Sessions	179,121	157,255	71,983	80,477	148,762	77,942	83,700	156,233	172,983	(3.43)
General Studies	2,840,000	2,493,475	2,290,440	2,828,000	2,652,336	2,526,293	2,902,500	2,900,060	3,097,717	9.07
Program Development				25,000	44,903	37,998	25,000	48,029	25,000	<del></del>
Computer Center	178,000	196,265	144,002	200,000	200,000	230,079	364,526	262,675	270,000	51.69
Cost Sharing	70,000	56,988		70,000	47,044		70,000	52,385	70,000	han a fine
Total Instruction	15,714,955	15,502,596	14,518,821	16,084,830	16,232,046	15,087,615	17,292,888	17,906,695	18,302,755	16.47

Operating Budget Summaries (Excluding Sponsored Research and the Medical Center) 1971-72, 1972-73 & 1973-74, Comparative - 1974-75 Original Budget

Exhibit A page 3

	Original Budget	1971-72 Budget @ 6-30-72 E	Actual expenditures	Original Budget	1972-73 Budget @ 6-30-73 E	Actual expenditures	1973- Original Budget	Budget @ 3-31-74	1974-75 Original Budget	% Increase 74-75 over 71-72 Original Budget	
General Library	831,500	813,204	810,682	851,500	857,500	853,804	1,041,500	1,063,100	1,109,314	33.41	
Physical Plant Operation & Maintenance Security	3,393,452 432,213 3,825,665	3,256,968 384,750 3,641,718	3,222,254 406,672 3,628,926	3,404,420 400,000 3,804,420	3,525,170 402,500 3,927,670	3,292,564 430,301 3,722,865	3,642,000 430,000 4,072,000	4,007,742 455,483 4,463,225	4,204,195 472,586 4,676,781	22.25	
Student Activities	373,126	469,611	451,916	438,218	537,057	530,843	512,733	573,120	524,775	40.64	
Auxiliary Enterprises	7,206,137	7,731,039	7,156,063	9,667,432	10,020,003	8,582,126	9,961,882	10,132,011	9,825,398	36.35	
Student Financial Aid	1,115,539	1,117,708	1,234,446	1,381,820	1,388,712	1,345,352	1,496,675	1,506,240	1,579,838	41.62	
Total Expenses	34,733,278	34,873,465	33,192,498	37,995,002	38,986,525	36,197,141	40,377,858	42,333,149	42,500,859	22.36	
Reserves Equipment Smith Activities Center Other Capital Improvements Total Reserves	45,000 250,000 1,400,000 1,695,000	40,531 250,000 1,414,461 1,704,992		45,000 250,000 1,405,000 1,700,000	45,947 250,000 1,400,000 1,695,947		25,000 250,000 1,401,142 1,676,142	10,193 250,000 1,401,142 1,661,335	25,000 250,000 1,100,000 1,375,000	(18.88)	
TOTAL EXPENSES AND RESERVES	36,428,278	36,578,457	33,192,498	39,695,002	40,682,472	36,197,141	42,054,000	43,994,484	43,875,859	20.44	

# The George Washington University Operating Budget Summaries 1971-72 - 1974-75 Footnotes

## 1. Departments included in certain categories:

- a. Vice President & Treasurer Contract Research Cashier
- Financial Systems
  Internal Audit
  Accounting
  Accounts Payable
  Payroll
  Student Accounts
- c. Business Manager
  Procurement and Supply
  Telephone/Communication
  Graphics
  Mailroom
- d. Vice President for Student Affairs
  Dean of Students
  Educational Opportunity Program
  Career Services
  Advisor to International Students
  Counseling Center
- e. Vice President for Development
  Annual Support Program
  Public Relations Office
  Alumni Relations
  Addressograph Bureau

#### 2. Administration and General

The original budget for 1971-72 for "Other" includes staff benefits for all departments. By June 30 this had been distributed to each department. The original budget for 1973-74 for "Other" includes reserves for non-academic salary increases which were later distributed to each department. The same is true for Columbian College Administration.

The George Washington University
Operating Budget Summary by Object (Excluding Sponsored Research & the Medical Center)
1974-75

Exhibit B

			Faculty Sala	ries		Non-academic Staff				
	Total	Full-time	Part-time	Summer	GTA's	Salaries	Wages	Fringe Benefits	Other Expenses	
Educational and General										
Administration and General										
General Administration										
Vice President & Treasurer	430,793					304,417	12,200	52,831	61,345	
Comptroller	612,515					456,450	22,000	61,565	72,500	
Business Manager	967,368					290,628	233,439	68,147	375,154	
Data Processing	465,000					415,000		50,000		
Research Administration	124,032	,				93,316	7,481	12,096	11,139	
Other	887,403					590,676	25,850	73,883	196,994	
	3,487,111					2,150,487	300,970	318,522	717,132	
Student Services										
Admissions Office	400,901					250,605	18,000	32,053	100,243	
Registrar	403,509					263,526	50,250	37,533	52,200	
Vice Pres. for Stud. Aff.	420,189				27,760	287,196	10,515	35,546	59,172	
Other	10,653					6,906	180	567	3,000	
	1,235,252				27,760	808,233	78,945	105,699	214,615	
General Expense										
Vice Pres. for Development	687,407					369,474	13,770	45,389	258,774	
Financial Expense	401,613						,	,	401,613	
Health Administration	147,164					105,798	16,000	14,616	10,750	
Other	513,883					43,383	6,400	5,973	458,127	
	1,750,067					518,655	36,170	65,978	1,129,264	
Total General Administration &										
General Expense	6,472,430				27,760	3,477,375	416,085	490,199	2,061,011	

Exhibit B Page 2.

Operating Budget Summary by Object (Excluding Sponsored Research & the Medical Center) 1974--75

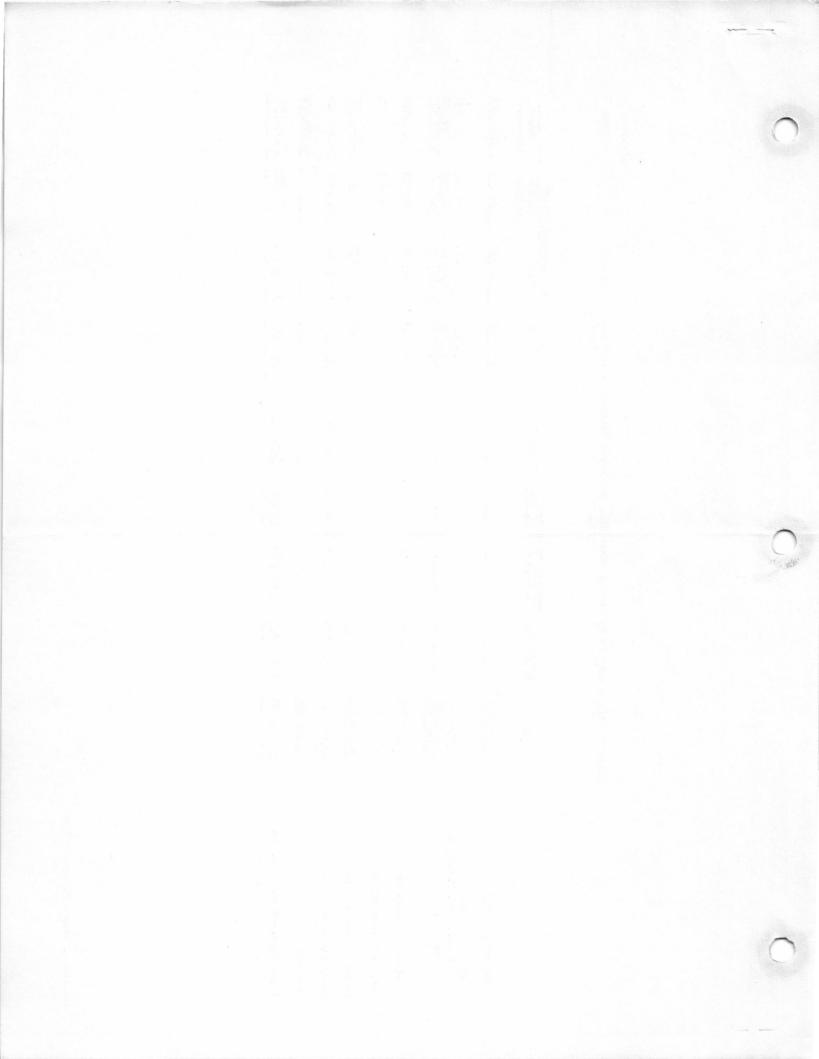
			Faculty Sala	aries			Non-academic Staff				
	Total	Full-time	Part-time	Summer	GTA's	Salaries	Wages	Fringe Benefits	Other Expenses		
Instruction											
Columbian College											
Administration	267,007	60,702				54,090	800	13,889	137,526		
Humanities	1,965,363	1,321,124	83,641	118,774	87,300	86,014	16,585	195,185	56,740		
Math. & Physical Sci.	1,900,916	1,220,657	78,266	102,535	105,100	87,506	8,050	179,638	119,164		
Social Sciences	2,536,482	1,768,778	103,425	156,212	107,285	87,979	13,780	255,248	43,775		
	6,669,768	4,371,261	265,332	377,521	299,685	315,589	39,215	643,960	357,205		
Education	1,396,135	788,702	56,024	90,186	22,230	144,604	31,650	137,719	125,020		
Engineering & Applied Sci.	1,415,460	733,548	95,800	28,513		199,219	16,000	178,380	164,000		
Gov't. & Business Admin.	1,903,580	1,064,631	45,000	101,876	89,420	260,738	14,200	197,825	129,890		
Graduate Arts & Sciences	664,176	101,364	45,550		232,300	103,609	11,800	31,388	138,165		
Law Center	2,037,750	1,034,701	68,000	39,000	55,128	331,233	43,800	181,379	284,509		
Public & International Aff.	427,402	302,718	10,000		13,600	39,134	1,800	42,078	18,072		
University Students	160,522	31,150			-	18,201	750	5,973	104,448		
	14,674,793	8,428,075	585,706	637,096	712,363	1,412,327	159,215	1,418,702	1,321,309		
Summer Sessions	172,983	38,370		56,993		16,700	1,225	13,754	45,941		
General Studies	3,097,717	331,917	1,100,725			830,887	40,500	277,435	516,253		
Program Developmemt	25,000								25,000		
Computer Center	270,000					35,260	38,000	8,591	188,149		
Cost Sharing	70,000								70,000		
Total Instruction	18,310,493	8,798,362	1,686,431	694,089	712,363	2,295,174	238,940	1,718,482	2,166,652		

Exhibit B

Operating Budget Summary by Object (Excluding Sponsored Research & the Medical Center) 1974-75

Page 3.

			Faculty Sala	ries		Non-academic Staff				
	Total	Full-time	Part-time	Summer	GTA's	Salaries	Wages	Fringe Benefits	Other Expenses	
General Library	1,109,314				-	571,508	162,362	87,944	287,500	
Physical Plant Operation & Maintenance Security	4,204,195 472,586 4,676,781	*				383,636 96,074 479,710	1,917,819	318,586 67,759 386,345	1,584,154 39,000 1,623,154	
Student Activities	527,275	9,187	4,725			210,467	30,750	30,222	241,924	
Auxiliary Enterprises	9,824,728					535,043	970,355	180,649	8,138,681	
Student Financial Aid	1,579,838					64,418	6,000	8,450	1,500,970	
Total Expenses	42,500,859	8,807,549	1,691,156	694,089	740,123	7,633,695	4,012,064	2,902,291	16,019,892	
Reserves	1,375,000								1,375,000	
Total Expenses and Reserves	43,875,859	8,807,549	1,691,156	694,089	740,123	7,633,695	4,012,064	2,902,291	17,394,892	



## THE GEORGE WASHINGTON UNIVERSITY Washington, D. C.

The Faculty Senate

April 24, 1974

The Faculty Senate will meet on Friday, May 3, 1974, at 2:10 p.m., in Conference Room #729 on the seventh floor of the University Library.

### **AGENDA**

- 1. Call to order
- 2. Minutes of the regular meeting of April 12, 1974
- 3. Old Business:

Reintroduction and further consideration of Resolution 73/7, "A RESOLUTION APPROVING REVISIONS TO THE FACULTY CODE AND ORDINANCES," Professor Charles R. Naeser, Chairman, Professional Ethics and Academic Freedom Committee

4. Resolutions:

A RESOLUTION SUGGESTING COORDINATED PLANNING FOR THE BICENTENNIAL CELEBRATION IN 1976 (74/4), Professor Herman H. Hobbs, Chairman, Physical Facilities Committee (resolution appended)

5. Reports:

Report on status of Resolution 73/8, "A Resolution Concerning Periodic Review of Administrative Officials Having Direct Authority Over Academic Programs," President Elliott

- 6. General Business:
  - (a) Nomination for appointment by the President to the following committees:

    Committee on University Bookstore: Edwin Timbers, Chairman, Chei-Min Paik,
    and Salvatore R. Paratore; Committee on University Parking: Carol R. St. Cyr;
    Academic Forum: A. E. Claeyssens, Editor-in-Chief, Roderick S. French, and
    Ellwood A. Smith
  - (b) Nomination for appointment by the Board of Trustees to the following committees:

    Trustees' Committee on Academic Affairs: Reuben E. Wood: Trustees' Committee
    on Student Affairs: Peter P. Hill
  - (c) Nomination for election of Miss Lynn Distelhorst, student, to the <u>Public</u>
    <u>Ceremonies Committee</u>, and nomination for election of Mr. Glenn Smith, student,
    to the <u>Physical Facilities Committee</u>
- 7. Brief Statements
- 8. Adjournment

Frederick R. Houser

Secretary

A RESOLUTION SUGGESTING COORDINATED PLANNING FOR THE BICENTENNIAL CELEBRATION IN 1976 (74/4)

- WHEREAS, The Bicentennial Celebration in 1976 offers an outstanding opportunity for communicating the qualities of The George Washington University as an institution of higher education, its community service, and its contribution to the physical environment; and
- WHEREAS, The George Washington University's purpose and location should include a leadership role in the Celebration; therefore

BE IT RESOLVED BY THE FACULTY SENATE OF THE GEORGE WASHINGTON UNIVERSITY:

That the President of the University be requested to establish an administrative mechanism responsible for encouraging the participation of all members of the University community in developing and implementing plans and programs for the Bicentennial Celebration in cooperation with other groups and agencies as appropriate.

Physical Facilities Committee April 15, 1974